

SRI TARALABALU JAGADGURU CBSE SCHOOL, SIRIGERE

(CBSE Affiliated – 831144, New Delhi)

CHILD SAFETY, PROTECTION, ANTI-BULLYING & STUDENT DISCIPLINE POLICY

Academic Session 2026–27 | Website: Mandatory Public Disclosure – Child Safety

Document No.	STS/CS/2026-27/01	Effective From	01/06/2026
Approved By	School Management / SMC	Review Date	01/06/2026
Policy Custodian	Principal / Head of School	Version	1.0
Applicability	Students, staff, volunteers, visitors & service providers	Status	Approved

1. Policy Statement

Sri Taralabalu Jagadguru CBSE School, Sirigere is committed to providing every child with a safe, protective, respectful, inclusive and child-friendly educational environment. The school adopts a zero-tolerance approach towards child abuse, sexual abuse, bullying, harassment, discrimination, violence, intimidation, exploitation, retaliation and any conduct that threatens the physical, emotional, psychological or digital safety of a child.

This policy is to be read together with applicable laws, CBSE directions, State Government requirements, school rules, emergency procedures and other statutory policies/committees applicable to the school.

2. Objectives

- To safeguard children from abuse, neglect, exploitation, violence, bullying, harassment and other foreseeable risks.
- To prevent and respond appropriately to sexual offences against children and ensure compliance with the Protection of Children from Sexual Offences (POCSO) Act, 2012 and applicable rules.
- To prevent, identify and address physical, verbal, social, relational and cyber bullying.
- To establish clear reporting, referral, response and documentation mechanisms.
- To promote positive discipline, dignity, empathy, inclusion and responsible behaviour.
- To ensure that staff members, students, parents, visitors and service providers understand their child-safety responsibilities.
- To maintain a safe campus, safe transport, safe digital environment and appropriate emergency preparedness.

3. Scope of the Policy

The policy applies to all students and to every person associated with the school, including teaching and non-teaching staff, management, counsellors, volunteers, drivers, attendants, security personnel, contract workers, vendors, visitors and any person providing services to or on behalf of the school. It applies on the school campus, during transport, excursions, educational visits, competitions, events, online/digital interactions connected with school activities and other school-related programmes.

4. Child Protection & Prevention of Abuse

- The school shall maintain a child-centred approach in all safety and disciplinary matters.
- Any form of physical abuse, emotional abuse, sexual abuse, neglect, exploitation, inappropriate touching, grooming, intimidation or humiliating treatment is prohibited.
- Staff shall maintain appropriate professional boundaries with students and avoid conduct that may compromise child safety or dignity.
- One-to-one interactions with students shall, wherever practicable, take place in observable and appropriately supervised settings.

- Students shall be encouraged to speak to a trusted adult if they feel unsafe, uncomfortable, threatened or confused.
- Any concern, disclosure or reasonable suspicion of child sexual abuse shall be handled promptly and in accordance with POCSO and other applicable law. The school shall not conduct an informal investigation in a manner that may prejudice statutory processes.

5. POCSO & Sexual Safety

The school shall create awareness among students, parents and staff regarding safe and unsafe touch, personal boundaries, consent, appropriate conduct, online safety and reporting of concerns. The school shall maintain a designated POCSO/Child Protection contact person or committee as applicable.

- Information about the designated contact person(s) shall be made accessible to stakeholders.
- Complaints/disclosures shall be received sensitively, without blame, intimidation or victimisation.
- Confidentiality shall be maintained to the extent permitted by law, while recognising that statutory reporting duties may apply.
- Where a report is required under law, the school shall facilitate reporting to the competent authority/police/Special Juvenile Police Unit or other authority as prescribed by law.
- No child shall be subjected to retaliation for making a good-faith report or seeking help.
- Awareness and sensitisation programmes shall be conducted periodically for staff and students, age-appropriately.

6. Anti-Bullying & Anti-Harassment Measures

Bullying includes repeated or serious behaviour intended to hurt, intimidate, humiliate, isolate or dominate another student, whether physical, verbal, relational, social, psychological or digital. The school shall also address serious one-time incidents where necessary.

- Physical bullying: hitting, pushing, kicking, damaging belongings or physical intimidation.
- Verbal bullying: insults, threats, name-calling, humiliating comments or abusive language.
- Social/relational bullying: exclusion, spreading rumours, deliberate isolation or public humiliation.
- Cyberbullying: harmful messages, images, impersonation, threats, harassment, sharing private content or abusive online activity linked to school life.
- Discrimination or harassment based on disability, language, gender, background or other protected characteristics shall not be tolerated.
- Reports shall be assessed promptly, appropriate support shall be provided, and corrective/disciplinary action shall be taken in accordance with school rules and applicable law.
- The school shall focus on safety, restoration, counselling, behavioural correction and prevention rather than humiliation or collective punishment.

7. Positive Discipline & Student Conduct

Discipline shall be corrective, educative, proportionate and respectful of the dignity of the child. Corporal punishment, degrading treatment, threats, public humiliation and abusive language are prohibited.

- Students are expected to follow school rules, respect staff and peers, protect school property and maintain responsible conduct.
- Disciplinary decisions shall consider the nature of the incident, age and circumstances of the student, safety of others and applicable school rules.
- Parents/guardians shall be informed where appropriate and necessary.
- Repeated behavioural concerns may be referred to the counsellor, class teacher, designated coordinator or Principal for structured support.
- Serious incidents shall be documented and escalated to the appropriate authority as required.

8. Counselling & Child Well-being

The school shall provide access to counselling/support for students who may be experiencing emotional, behavioural, social, academic, family-related or safety concerns. Teachers may refer students based on observable indicators

such as persistent withdrawal, sudden behavioural change, repeated conflicts, fearfulness, distress, unexplained injuries, attendance concerns, bullying-related concerns or significant academic/functional changes. Referral shall be handled sensitively and without labelling or diagnosing the child.

9. Campus, Visitor & Physical Safety

- Entry and exit of students, staff and visitors shall be regulated through appropriate procedures.
- Visitors and service personnel shall be monitored and permitted access only for legitimate purposes.
- Vulnerable/common areas shall be appropriately supervised.
- Safety signage, emergency exits, first-aid facilities, fire-safety arrangements and emergency contact information shall be maintained.
- Safety inspections and risk assessments shall be undertaken periodically.
- Toilets and other sensitive areas shall respect privacy; surveillance devices shall not be installed inside toilets/washrooms or other areas where privacy is expected.
- Building, fire, water/hygiene and other applicable statutory safety requirements shall be maintained.

10. CCTV & Surveillance

The school shall maintain CCTV systems in areas required under applicable CBSE directions and other applicable requirements, while respecting privacy. CCTV shall not be installed in toilets/washrooms. The school shall maintain recording, access control, monitoring and retention arrangements as required by applicable directions, including the current CBSE requirements for relevant locations.

11. Transport Safety

- School transport shall follow applicable CBSE and State Transport Department safety requirements.
- Drivers, attendants and other transport personnel shall be appropriately verified and engaged as per applicable requirements.
- Student boarding, alighting and route procedures shall be monitored.
- Transport incidents, complaints or safety concerns shall be reported promptly to the designated school authority.
- Students shall follow bus safety rules and remain seated/behave responsibly during travel.

12. Cyber Safety & Digital Conduct

- Students shall be sensitised regarding privacy, passwords, responsible communication, cyberbullying, harmful content, online grooming and safe use of digital platforms.
- School digital platforms and communication channels shall be used responsibly and under appropriate supervision.
- Sharing another person's photographs, videos, personal information or private content without appropriate permission may constitute a serious violation of school rules and applicable law.
- Cyber safety concerns shall be reported to the school promptly for appropriate support and escalation.

13. Emergency Preparedness

- The school shall maintain emergency response procedures for fire, natural/man-made disasters, medical emergencies, security threats, transport incidents and other foreseeable emergencies.
- Evacuation routes, assembly points and emergency contact numbers shall be displayed/communicated appropriately.
- Mock drills and safety awareness activities shall be conducted periodically.
- First-aid support and emergency medical response arrangements shall be maintained.

14. Staff Responsibilities

- Remain vigilant and promptly report child-safety concerns.
- Maintain professional boundaries and respectful communication.
- Never ignore disclosures, signs of abuse or serious bullying concerns.
- Do not promise secrecy when a matter may require statutory reporting.

- Use positive discipline and avoid corporal punishment or humiliating practices.
- Participate in mandatory/periodic child-safety, POCSO, anti-bullying, first-aid, emergency and cyber-safety sensitisation programmes.
- Maintain appropriate documentation and refer students to the counsellor or designated authority when required.

15. Parent/Guardian Responsibilities

- Support the school in maintaining a safe and respectful environment.
- Discuss personal safety, boundaries, respectful behaviour and responsible digital use with children.
- Report safety concerns to the school promptly and provide relevant information.
- Cooperate with school investigations/referrals and support plans, while respecting confidentiality and due process.
- Ensure children follow school and transport safety rules.

16. Student Responsibilities

- Treat every person with dignity and respect.
- Do not bully, threaten, intimidate, harass, exclude or harm others.
- Do not engage in unsafe physical or digital behaviour.
- Inform a trusted adult if they or another child may be unsafe.
- Follow school, classroom, laboratory, playground and transport safety rules.
- Protect personal and others' privacy and use digital technology responsibly.

17. Reporting & Response Mechanism

A child, parent, staff member or other stakeholder may report a safety concern to the Class Teacher, Counsellor, Principal, designated Child Protection/POCSO contact person, Anti-Bullying Committee or other designated authority. Reports may be made verbally or in writing through the channels notified by the school.

- Receive the concern respectfully and ensure immediate safety where required.
- Record essential facts objectively and avoid leading questions or unnecessary repeated questioning of the child.
- Refer to the appropriate school authority/committee and provide counselling/support as appropriate.
- Where statutory reporting is required, proceed in accordance with applicable law and competent-authority procedures.
- Maintain records securely with restricted access.
- Monitor follow-up and protection measures while respecting due process and confidentiality.

18. Designated School Officials & Committees

Position / Committee	Name	Designation / Role	Contact No. / Official Contact
Principal / Head of School	Girisha D B	Principal	9880181699

School Management / Correspondent	Dileep S	Management Representative	9148951317
School Counsellor	Rupa G O	Counsellor	9481502357
Child Protection / POCSO Nodal Person	Venkatesh T K	Designated Contact Person	9591141726
POCSO Committee / Child Protection Committee	Gayithri G M	Chairperson / Members	9353560169
Anti-Bullying Committee – Chairperson	Siddalingappa K	Chairperson	9731785612
Anti-Bullying Committee – Member	Vishwanath Naik R	Member	7411403265
Anti-Bullying Committee – Member	Shivanand L	Member	9535919015
Grievance Redressal Committee – Contact	Dileep S	Nodal Person	9148951317
Transport / Safety Coordinator	Shivakumar G T	Coordinator	9535766068
First-Aid / Medical Emergency Coordinator	Swaroop	Coordinator	9535774745
School Safety / Disaster Management Coordinator	Shashidhar	Coordinator	6361224537
Cyber Safety / IT Coordinator	Aruna Kumar H C	Coordinator	8892728854

19. Review, Monitoring & Compliance

The Principal and designated school committees shall review the implementation of this policy periodically. The school shall maintain appropriate records of awareness programmes, referrals, complaints, actions taken, drills, safety inspections, committee meetings and other relevant compliance evidence, subject to confidentiality and applicable law.

This policy shall be reviewed at least annually or earlier when required due to changes in CBSE directions, legislation, State Government requirements, school procedures or identified safety risks.

20. Important Notice

This document is a school-level policy framework for child safety and protection. It shall operate along with all applicable Central and State laws, CBSE directions, NCPCR/NDMA guidance, statutory reporting obligations and other competent-authority instructions. In case of any conflict, applicable law and binding directions of the competent authority shall prevail.

— End of Policy —


PRINCIPAL
 SRI TARALABALU JAGADGURU CBSE SCHOOL
 Affiliated to CBSE : 831144, New Delhi
 School Code : 46775
 Sirigere - 577 541, Chikmagalur Tq & Dist